

OPEN LEARNING CONTACT SESSION THEORY SUBJECT DATES: SEMESTER 2 2025

DATES: 09 August 30 August 20 September 8 November		08:00 - 09:00 Session 1 Virtual Session				09:00-10:00 Session 2 Virtual Session				10:00-11:00 Session 3 Virtual Session				11:00-12:00 Session 4 Virtual Session			
N4	BM	EBM	N4	☐	Man Comm	N4	☐										
	FM	EBM	N4	☐	Man Comm	N4	☐										
	HRM	EBM	N4	☐	Man Comm	N4	☐	Personnel Man	N4	☐							
	PM				Man Comm	N4	☐						Public Admin	N4	☐		
	MA	Office Practice	N4	☐	Communication	N4	☐										
	HOSP	Nutrition & Menu Planning	N4		Applied Management	N4		Sanitation & Housekeeping	N4								
	TOU	Travel Services	N4		Tourism Communication	N4		Travel Office Procedures	N4				Tourist Destination	N4			
N5	BM	Economics	N4	☐	EBM	N5	☐	Sales Management	N5	☐							
	FM	Economics	N4	☐													
	HRM	Labour Relations	N5	☐	Personnel Train	N5	☐	Personnel Man	N5	☐							
	PM	Municipal Admin	N5	☐	Public Finance	N5	☐	Public Admin	N5	☐							
	MA	Communication	N5	☐	Office Practice	N5	☐										
	HOSP	EBM	N4					Food & Beverag Service	N5				Applied Management	N5			
	TOU	Tourism Communication	N5		Travel Office Procedure	N5		Tourist Destination	N5				Travel Services	N5			
N6	BM	Sales Management	N6		Economics	N5	☐	EBM	N6	☐							
	FM				Economics	N5	☐										
	HRM	Personnel Train	N6	☐	EBM	N5	☐	Personnel Man	N6	☐			Labour Relation	N6	☐		
	PM	Public Admin	N6	☐	Public Law	N6	☐	Municipal Admin	N6	☐			Public Finance	N6	☐		
	MA							Office Practice	N6	☐			Communication	N6	☐		
	HOSP	Applied Management	N6		Commun. & Human Relat.	N6											
	TOU	Tourist Destination	N6		Travel Services	N6		Hotel Reception	N6				Travel Office Procedure	N6			

OPEN LEARNING CONTACT SESSION PRACTICAL SUBJECT DATES: SEMESTER 2 2025

DATES: 16 August 06 September 27 September 25 October		08:00-10:00 Session 1 (On Campus)			10:00 -12:00 Session 2 (On Campus)			12:00-14:00 Session 3 (On Campus)			14:00-16:00 Session 4 (On Campus)		
N4	Intro Accounting	N4	☐	Computer Practice	N4	☐	CFS	N4	☐	Introductory Computer	N4	☐	
	Catering Theory & Prac	N4					Information Processing	N4					
				Financial Accounting	N4								
N5	CFS	N5	☐	Financial Accounting	N5	☐	Computer Practice	N5	☐	Travel Office Procedure	N5	☐	
	Information Processing	N5		Catering Theory & Pract	N5								
				Introductory Computer P	N4		Cost & Manag Account	N5					
N6	Computer Practice	N6	☐	CFS	N6	☐	Financial Accounting	N6	☐				
	Cost & Manag Account	N6	☐	Information Processing	N6		Catering Theory & Prac	N6	☐				

Contact Details:

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 3370

Assessment due dates:

Task 1: 18 August 2025
 Task 2: 08 September 2025

All assessments are completed and submitted via Portal on or before the due dates!

- No refunds after the enrolment closes and No cancellations after the first contact session.
- Contact sessions for theory subjects will take place in **Moodle**
- The Internal Examination will be conducted at the Ladysmith Campus.
- National Exam starts on 10 November and will be conducted on the campus where your examination is registered on (**Preferred Examination Centre**).