

## higher education & training

## MNAMBITHI TVET OPEN LEARNING



VIRTUAL INDUCTION – 3 February 2024 09:00 – 11:00 REPUBLIC OF SOUTH AFRICA ODEN I EADNING CONTACT SESSION THEODY SUBJECT DATES: SEMESTED 1 2024

| 10 February 2024   Session 1   Virtual Session   Session 2   Session 3   Virtual Session     2   BM   EBM   N4   Man Comm   N4   Personnel Man   N4   Public Admin   N5   Public Admin   N5<   |              | IC OF 300TH             | AFRICA OPEN LEA         |               |         |                      |                   |             | -                            | 1 2         | UR'              |                      | -     | VIES                  | ER              |                             | to build a beffer l | iunofi |
|---|--------------|-------------------------|-------------------------|---------------|---------|----------------------|-------------------|-------------|------------------------------|-------------|------------------|----------------------|-------|-----------------------|-----------------|-----------------------------|---------------------|--------|
| 2 March 2024   Session 1   Virtual Session 2   Session 3   Session 4     11 May 2024   Nirtual Session   Virtual Session   Virtual Session 3   Virtual Session 4     28   BM   EBM   N4   Man Comm   N4   Personnel Man   N4   Personnel Man   N4   Personnel Man   N4   Personnel Man   N4   Public Admin   N5   Personnel Tain   N5   Personnel Tain   N5   Public Admin   N5   Public Admin   N5   Public Admin   N5   Porsonnel Tain   N5   Porad Baverage Service  | DATES:       |                         | - 00:80                 | 09:00-10:00   |         |                      |                   | 10:00-11:00 |                              |             |                  | 11:00-12:00          |       |                       |                 |                             |                     |        |
| 11 May 202+   Virtual Session   Virtual Session   Virtual Session   Virtual Session   Virtual Session     26   BM   EBM   MA   Man Comm   NA   Personnel Man   NS   | 2 March 2024 |                         |                         |               |         |                      |                   |             |                              |             |                  |                      |       |                       |                 |                             |                     |        |
| BM EBM HAR N4 Bar Corm N4 Catering Theory & Pract N4 Numition & Menu Planning N4 Catering Theory & Pract N4 Numition & Menu Planning N4 Catering Theory & Pract N4 Numition & Menu Planning N4 Catering Theory & Pract N4 Catering Theory & Pract N4 Catering Theory & Pract N5 Economics N4 Catering Theory & Pract N5 Cornel Admin N5 Economics N4 Catering Theory & Pract N5 Travel Services N6 Catering Theory & Pract N5 Travel Services N6 Catering Theory & Pract N5 T   |              |                         |                         |               |         |                      |                   |             |                              |             |                  |                      |       |                       |                 |                             |                     |        |
| PM   EBM   NA   Image: March and Comm   NA   Image: March an  | 11 May 2024  |                         |                         |               |         |                      |                   |             |                              |             |                  | Virtual Session      |       |                       | Virtual Session |                             |                     |        |
| IRM EBM N4 Image: Marcong marked and commany in the second and commany i  |              |                         |                         |               |         |                      |                   |             |                              |             |                  |                      |       |                       |                 |                             |                     |        |
| 2 PM Control N4 P Public Admin N4 P   MA Office Practice N4 P Communication N4 P Public Admin N4 P   TOU Travel Office Practice N4 P Communication N4 P Control N4 P Nutrition & Menu Planning N4 P   TOU Travel Office Practice N4 Travel Services N4 P Control N4 P   PM Monoplation N5 P Sales N5 P Economics N4 P   PM Monoplation N5 Personnel Man N5 Personnel Train N5 Personel Train N5 Personnel Train  |              |                         |                         |               |         |                      |                   |             |                              |             |                  |                      |       |                       |                 |                             |                     |        |
| MA   Office Practice   N4   A   Communication   N4   Catering Theory & Pract   N4   A   Nutrition & Menu Planning   N4   Catering Theory & Pract   N4   A   Tourist Destination   N4   Catering Theory & Pract   N4   A   Tourist Destination   N4   Catering Theory & Pract   N4   A   Tourist Destination   N4   Catering Theory & Pract   N4   A   Tourist Destination   N4   Catering Theory & Pract   N4   A   Tourist Destination   N4   Catering Theory & Pract   N4   A   Tourist Destination   N4   Catering Theory & Pract   N4   Catering Theory & Pract   N4   Catering Theory & Pract   N5   P   Economics   N4   P     MA   Communication   N5   P   Parison Pract   N5   P   Public Admin   N5   P   Sales   N5   P   Food & Beverage Service   N5   N5   N5   N5   N5   N5   N5   N4   N4   N4   N6   N6   N6   N6   N6   | 2<br>4       |                         | EBM                     |               | N4      |                      |                   |             |                              |             |                  | Personnel Man        |       | N4                    |                 |                             |                     |        |
| HOSP Salitation & Safety N4 Applied Management N4 Catering Theory & Pract N4 Truvition & Menu Planning N4   TOU Travel Office Procedure N4 Tourism Communication N4 Travel services N4 Tourism Commics N4 I   PM Labour Relations N5 Personnel Man N5 Personnel Train N5 Economics N4 I   PM Manificipal Admin N5 Personnel Man N5 Personnel Train N5 Economics N4 I   PM Municipal Admin N5 Police Practice N5 Public Admin N5 Image: Parsen Planning N4 Image: Planning N4 I   |              |                         |                         |               |         |                      |                   |             |                              |             |                  |                      |       |                       |                 | Public Admin                | N4                  |        |
| Tou Tavel Office Procedure N4 Tourism Communication N4 Travel services N4 Tourist Destination   BM FM EBM N5 EBM N5 Economics N4 Economics N5 E Economics  |              |                         |                         |               |         |                      |                   |             |                              |             |                  |                      |       |                       |                 |                             |                     | +      |
| BM Em Em N5 Em Sales N5 Economics N4 En   700 Tourism Communication N5 Catering Theory & Pract N5 Applied Management N5 Fravel Office Practice N5 Fravel Office Practice N5 Fravel Office Practice N6 EBM N6 Public Admin N6 Pub   |              |                         | <b>,</b>                |               |         |                      |                   |             |                              |             |                  |                      | ract  |                       |                 | <b>J</b>                    | N4                  |        |
| P2 FM Labour Relations N5 Personnel Man N5 Personnel Train N5 Economics N4 P   PM Municipal Admin N5 Public Finance N5 Public Admin N5 Personnel Train N5 Personnel Train N5 Public Admin N5 Public Admin N5 Public Admin N5 Personnel Train N5 Personnel Train N5 Public Admin N5 Public Admin N5 Public Admin N5 Personnel Train N6 Personnel Man N6 Personnel Man N6 Public Finance N6 Personnel Train N6 Personnel Train N6 Personnel Man N6 Public Admin   |              |                         | Travel Office Procedure |               | N4      |                      |                   |             |                              |             |                  |                      |       |                       |                 | Tourist Destination         |                     |        |
| 92 HRM Labour Relations NS Personnel Man NS Personnel Train NS Personnel Train NS Personnel Train NS Public Admin NS Public Finance NS Public Admin NS  |              |                         |                         |               |         |                      | EBM               |             | N                            | 15          |                  | Sales                |       | N5                    |                 | Economics                   | N4                  |        |
| 92 PM Municipal Admin N5 Image: Public Finance N5 Image: Public Admin N6 Image: Public Admin<   |              |                         |                         |               |         |                      |                   |             |                              |             |                  |                      |       |                       |                 | Economics                   | N4                  |        |
| MA Communication N5 Image: Office Practice N6   |              | HRM                     | Labour Relations        |               | N5      |                      | Personnel Man     |             | N                            | 15          | D                |                      |       | N5                    |                 |                             |                     |        |
| HOSP EBM N4 Catering Theory & Pract N5 Applied Management N5 Food & Beverage Service N5   TOU Tourist Destination N5 Travel Office Procedure N5 Tourist Destination N5 Travel Services N5   BM Economics N5 Sales N6 EBM N6 EBM N6 Iteration   | N5           | PM                      | Municipal Admin         |               | N5      |                      | Public Finance    |             |                              | -           | D                | Public Admin         |       | N5                    |                 |                             |                     |        |
| ToU Tourism Communication N5 Travel Office Procedure N5 Tourist Destination N5 Travel Services N5   BM Economics N5 Sales N6 EBM N6 EBM N6 Image: Services N5 Image: Services N6 Services <   |              |                         |                         |               | -       |                      |                   |             |                              |             |                  |                      |       |                       |                 |                             |                     |        |
| BM Economics N5 Sales N6 EBM N6 EBM N6 Image: Comparison of Train N6 Image: Comparison of Train N6 East of Comparison of Train N6 East of Comparison of Train N6 East of Comparison of Train N6 Image: Comparison of Train N6 East of Comparison of Traino of Traino of Traino of Traino of Traino of Tra  |              |                         |                         |               |         |                      |                   |             |                              |             |                  |                      | nt    |                       |                 | Food & Beverage Service     | -                   |        |
| P Economics N5 D <thd< td=""><td>TOU</td><td colspan="2">Tourism Communication</td><td>N5</td><td></td><td>Travel Office Pro</td><td>cedure</td><td>N</td><td>15</td><td></td><td>Tourist Destination</td><td></td><td>N5</td><td></td><td>Travel Services</td><td>N5</td><td></td></thd<>  |              | TOU                     | Tourism Communication   |               | N5      |                      | Travel Office Pro | cedure      | N                            | 15          |                  | Tourist Destination  |       | N5                    |                 | Travel Services             | N5                  |        |
| Image: Section of the sectin of the section of the section of the section of the |              | BM                      | Economics               |               | N5      |                      | Sales             |             | N                            | 16          |                  | EBM                  |       | N6                    |                 |                             |                     |        |
| Internation No  | 9            | FM                      | Economics               |               | N5      |                      |                   |             |                              |             |                  |                      |       |                       |                 |                             |                     | T      |
| MA MA Communication N6 Communication N6 Communication N6 Catering Theory & Practical N6 Cost & Management Accounting N6 Caterin   | Z            | HRM                     |                         |               | N6      |                      | EBM               |             | N                            | 15          |                  |                      |       | N6                    |                 | Labour Relation             | N6                  |        |
| HOSP<br>TOU Applied Management N6 Commun. & Human Relat. N6 Difference Catering Theory & Practical N6   OPEN LEARNING CONTACT SESSION PRACTICAL SUBJECT DATES: SEMESTER 1 2024 Hotel Reception N6 Hotel Reception N6   ATES:<br>7 Feb 08:00-10:00 10:00 - 12:00 12:00-14:00 Oscillation 036 631 0262/74 (curriculum)<br>mnambithi openlearning@kzntvet.edu.z   AMARCH Session 1<br>(On Campus) Session 2<br>(On Campus) Session 3<br>(On Campus) On Campus Oscillation 036 631 0262/74 (curriculum)<br>mnambithi openlearning@kzntvet.edu.z   4 Intro Accounting N4 Computer Practice N4 CFS N4 O   5 Creating Theory & Pract N4 Computer Practice N5 O Output Practice N5 S   6 Computer Practice N6 Cost & Management Accounting N5 S S Assignment 1: 19 February 2024   5 Computer Practice N6 Createring Theory & Pract N6 S Financial Accounting N5 S Assignment 1: 19 February 2024   6 Computer Practice N6 Creating Theory & Practi N6  |              | PM                      | Public Admin            |               | N6      |                      | Public Law        |             | N                            | N6 💻        |                  | Municipal Admin      |       |                       |                 | Public Finance              | N6                  |        |
| Tou Tourist Destination N6 Travel Services N6 Travel Office Procedure N6 Hotel Reception N6   OPEN LEARNING CONTACT SESSION PRACTICAL SUBJECT DATES: SEMESTER 1 2024   ATES: 08:00-10:00 10:00 -12:00 12:00-14:00   9 March<br>B May Session 1<br>(On Campus) Session 2<br>(On Campus) Session 3<br>(On Campus) One Computer Practice N4 CFS N4 Contact Details: 036 631 0262/74 (curriculum)   4 Intro Accounting N4 Computer Practice N4 CFS N4 Session 3<br>(On Campus) N4 Cefs N4 Session 3<br>(On Campus B N4 Cefs N4 Session 3<br>(On Campus B N4 Cefs N4 Session 3<br>(On Campus B N6 N4 Session 3<br>(On Campus B N6 N6 M4 Session 3<br>(On Campus B N6 <td></td> <td>Office Practice</td> <td></td> <td>N6</td> <td></td> <td>Communication</td> <td>N6</td> <td></td>   |              |                         |                         |               |         |                      |                   |             |                              |             |                  | Office Practice      |       | N6                    |                 | Communication               | N6                  |        |
| OPEN LEARNING CONTACT SESSION PRACTICAL SUBJECT DATES: SEMESTER 1 2024   ATES: 08:00-10:00 10:00 - 12:00 12:00-14:00   Session 1 Session 2 036 631 0262/74 (curriculum)   9 March Session 1 Con Campus) Contact Details:   9 March Session 2 Open contact and the contact and   |              |                         | Applied Management      |               | N6      |                      | Commun. & Hurr    | nan Rela    |                              |             |                  |                      |       |                       |                 | Catering Theory & Practical | N6                  |        |
| ATES: 08:00-10:00 10:00 -12:00 12:00-14:00   7 Feb Session 1<br>(On Campus) Session 2<br>(On Campus) 036 631 0262/74 (curriculum)<br>mnambithi.openlearning@kzntvet.edu.z   4 Intro Accounting N4 Computer Practice N4 CFS N4 Curriculum Unit   5 Information Processing N4 Financial Accounting N4 Computer Practice N5 Cost & Management Accounting N5 Assignment 1: 19 February 2024   Assignment 2: 13 March 2024 N6 Financial Accounting N6 Financial Accounting N6 So  |              | TOU                     | Tourist Destination     |               | N6      |                      | Travel Services   |             | N                            | 16          |                  | Travel Office Proced | lure  | N6                    |                 | Hotel Reception             | N6                  |        |
| ATES: 08:00-10:00 10:00 -12:00 12:00-14:00   7 Feb Session 1<br>(On Campus) Session 2<br>(On Campus) 036 631 0262/74 (curriculum)<br>mnambithi.openlearning@kzntvet.edu.z   4 Intro Accounting N4 Computer Practice N4 CFS N4 Curriculum Unit   5 Information Processing N4 Financial Accounting N4 Computer Practice N5 Cost & Management Accounting N5 Assignment 1: 19 February 2024   Assignment 2: 13 March 2024 N6 Financial Accounting N6 Financial Accounting N6 So  | OPF          | NIFAR                   | NING CONTACT            | SES           | SIO     |                      | ACTICAL SU        | IB.IF       | ст г                         | )ΔΤΙ        | FS               | SEMESTER             | 1 203 | 24                    |                 |                             |                     |        |
| Session 1<br>(On Campus) Session 2<br>(On Campus) Session 3<br>(On Campus) Session 3<br>(On Campus) O36 631 0262/74 (curriculum)<br>mnambithi.openlearning@kzntvet.edu.z   4 Intro Accounting N4 © Computer Practice N4 © CFS N4 ©   Gatering Theory & Pract N4 © Computer Practice N4 © Information Processing N4 © Computer Practice N5 © Session 3<br>(On Campus) M4 © CFS N4 © Curriculum Unit Ladysmith Campus B<br>5 Walton Street Session 3<br>Computer Practice N5 © Computer Practice N5 © Assignment 1: 19 February 2024   6 Computer Practice N6 © Financial Accounting N5 © Financial Accounting N5 © Assignment 2: 13 March 2024   |              |                         |                         | 010           |         |                      |                   |             |                              | <u>г</u>    |                  |                      | 0     |                       | 1               | Contact Details:            |                     |        |
| 9 March<br>8 May Session 1<br>(On Campus) Session 2<br>(On Campus) Session 3<br>(On Campus) mnambithi.openlearning@kzntvet.edu.z   4 Intro Accounting N4 Computer Practice N4 CFS N4 Curriculum Unit   4 Catering Theory & Pract N4 Computer Practice N4 CFS N4 Curriculum Unit   6 CFS N5 Financial Accounting N5 Computer Practice N5 So   6 Computer Practice N5 Catering Theory & Pract N5 Catering Theory & Pract N5 Assessment due dates:   5 Computer Practice N6 CrS N6 Financial Accounting N5 Assignment 1: 19 February 2024   6 Computer Practice N6 CrS N6 Financial Accounting N6 So   |              |                         | 08.00-10.00             | 10.00 - 12.00 |         |                      |                   |             |                              | 12.00-14.00 |                  |                      | -     | 036 631 0262/74 (curr | iculur          | n)                          |                     |        |
| 8 May (On Campus) (On Campus) (On Campus) (On Campus) Curriculum Unit   4 Intro Accounting N4 © Computer Practice N4 © CFS N4 ©   Catering Theory & Pract N4 Information Processing N5 © Computer Practice N5 © Information Processing N5 Information P   |              |                         | Session 1               |               |         |                      | Session 2         |             |                              |             |                  | Session 3            |       |                       |                 |                             |                     |        |
| A May Intro Accounting N4 Introductory Computer Practice N4 Introductory Computer Practice N5 Introductory Computer Practice N5 Introductory Computer Practice N5 Introductory Computer Practice N5 Introductory Computer Practice N6   |              |                         | (On Campus)             |               |         |                      | (On Campus        | (On Campus) |                              |             |                  | (On Campus           |       |                       |                 |                             |                     |        |
| Catering Theory & Pract N4 Image: Catering Theory & Pract N5 Image: Catering Theory & Pract N6 Image: Catering Theory & Pract   |              |                         | · · · /                 |               |         | _                    | •                 |             |                              |             |                  | х I                  |       |                       |                 |                             |                     |        |
| Catering Theory & Pract N4 Information Processing N5 Information Processing N6 Information Processing N6 <t< td=""><td>N4</td><td>Intro Accou</td><td>nting</td><td>N4</td><td><math>\odot</math></td><td>Compu</td><td>ter Practice</td><td>N4</td><td><math>\odot</math></td><td>CFS</td><td>6</td><td></td><td>N4</td><td>Ü</td><td></td><td></td><td></td><td></td></t<>  | N4           | Intro Accou             | nting                   | N4            | $\odot$ | Compu                | ter Practice      | N4          | $\odot$                      | CFS         | 6                |                      | N4    | Ü                     |                 |                             |                     |        |
| Financial Accounting N4 V   |              | Cataring Theory & Drast |                         | NIA           |         | l                    |                   |             | '                            | Information |                  | Drococcing           | NIA   |                       |                 | 5 Walton Street             |                     |        |
| CFS N5 © Financial Accounting N5 © Computer Practice N5 © Assessment due dates:   Information Processing N5 Catering Theory & Pract N5 Cost & Management Accounting N5 S Assessment due dates:   Computer Practice N6 CFS N6 Financial Accounting N5 S S S Assessment due dates: Assignment 1: 19 February 2024   Computer Practice N6 CFS N6 Financial Accounting N6 S S S Assignment 2: 13 March 2024   |              |                         |                         |               |         |                      |                   |             | +'                           |             |                  | n Processing N4      |       |                       |                 | LADYSMITH                   |                     |        |
| Information Processing N5 Catering Theory & Pract N5 Cost & Management Accounting N5 Assessment due dates:   5 Information Processing N5 Introductory Computer P N4 Cost & Management Accounting N5 Assignment 1: 19 February 2024   5 Computer Practice N6 © Financial Accounting N6 ©   |              | ž – ž                   |                         |               | $\odot$ | Financial Accounting |                   | N5          | ©                            | Com         | omputer Practice |                      | N5    | ©                     |                 |                             |                     |        |
| Information Processing N5 Catering Theory & Pract N6 Catering Theory & Pract Catering Theory & Pract N6 Catering Theory & Pract <thc< td=""><td></td><td colspan="2"></td><td>IN S</td><td>٢</td><td>1 manua</td><td>arAccounting</td><td>113</td><td>٢</td><td>Com</td><td>iputei</td><td>TACICC</td><td>110</td><td>۳</td><td></td><td colspan="3">Assessment due dates:</td></thc<>   |              |                         |                         | IN S          | ٢       | 1 manua              | arAccounting      | 113         | ٢                            | Com         | iputei           | TACICC               | 110   | ۳                     |                 | Assessment due dates:       |                     |        |
| 5 Introductory Computer P N4 Cost & Management Accounting N5   Computer Practice N6 © CFS N6 © Financial Accounting N6 © Assignment 2: 13 March 2024  | Information  |                         | Processing              | N5            |         | Caterin              | g Theory & Pract  | N5          | 1                            |             |                  |                      |       | 1                     | 1               |                             |                     |        |
| Computer Practice N6 © Financial Accounting N6 © Assignment 2: 13 March 2024  | N5           |                         |                         |               |         |                      |                   |             | Cost & Management Accounting |             | N5               | 1                    |       |                       |                 |                             |                     |        |
|   |              | Computer Practice       |                         | N6            | ٢       | CFS                  | •                 | N6          | ٢                            |             |                  |                      |       | ٢                     |                 | Assignment 2: 13 M          | arch :              | 2024   |
| Cost & Management Accounting No G Information Processing No Catering Theory & Practical No G  | N6           | Cost & Man              | agement Accounting      | N6            | ٢       | Informa              | tion Processing   | N6          |                              | Catering TI |                  | heory & Practical    | N6    | ٢                     | 1               |                             |                     |        |

Catering Theory Practical N4 – N6 have two virtual sessions(Theory Section) on 3 February & 24 February 2024 and two practical sessions(Practical) 09 March & 18 May 2024.

The final Exam starts on 14 May 2024 make sure all assessments are completed and submitted via Portal on or before the due dates! .

No refunds after the enrolment closes and No cancellations after the first contact session. .

Contact sessions for theory subjects will take place Virtually on MS Teams. ٠

The Internal Examination will be conducted at the Ladysmith Campus. .

National Exam will be conducted on the campus where your examination is registered on (Preferred Examination Centre). ٠