

DATES: 10 February 2024 2 March 2024 11 May 2024		08:00 - 09:00 Session 1 Virtual Session			09:00-10:00 Session 2 Virtual Session			10:00-11:00 Session 3 Virtual Session			11:00-12:00 Session 4 Virtual Session			
N4	BM	EBM	N4	📄	Man Comm	N4	📄							
	FM	EBM	N4	📄	Man Comm	N4	📄							
	HRM	EBM	N4	📄	Man Comm	N4	📄	Personnel Man	N4	📄				
	PM				Man Comm	N4	📄				Public Admin	N4	📄	
	MA	Office Practice	N4	📄	Communication	N4	📄							
	HOSP	Sanitation & Safety	N4		Applied Management	N4		Catering Theory & Pract	N4			Nutrition & Menu Planning	N4	
	TOU	Travel Office Procedure	N4		Tourism Communication	N4		Travel services	N4			Tourist Destination		
N5	BM				EBM	N5	📄	Sales	N5	📄	Economics	N4	📄	
	FM										Economics	N4	📄	
	HRM	Labour Relations	N5	📄	Personnel Man	N5	📄	Personnel Train	N5	📄				
	PM	Municipal Admin	N5	📄	Public Finance	N5	📄	Public Admin	N5	📄				
	MA	Communication	N5	📄	Office Practice	N5	📄							
	HOSP	EBM	N4		Catering Theory & Pract	N5		Applied Management	N5			Food & Beverage Service	N5	
	TOU	Tourism Communication	N5		Travel Office Procedure	N5		Tourist Destination	N5			Travel Services	N5	
N6	BM	Economics	N5	📄	Sales	N6	📄	EBM	N6	📄				
	FM	Economics	N5	📄										
	HRM	Personnel Train	N6	📄	EBM	N5	📄	Personnel Man	N6	📄	Labour Relation	N6	📄	
	PM	Public Admin	N6	📄	Public Law	N6	📄	Municipal Admin	N6	📄	Public Finance	N6	📄	
	MA							Office Practice	N6	📄	Communication	N6	📄	
	HOSP	Applied Management	N6		Commun. & Human Relat.	N6					Catering Theory & Practical	N6		
	TOU	Tourist Destination	N6		Travel Services	N6		Travel Office Procedure	N6			Hotel Reception	N6	

**OPEN LEARNING CONTACT SESSION PRACTICAL SUBJECT DATES: SEMESTER 1 2024**

DATES: 17 Feb 09 March 18 May		08:00-10:00 Session 1 (On Campus)			10:00 -12:00 Session 2 (On Campus)			12:00-14:00 Session 3 (On Campus)		
N4	Intro Accounting	N4	☺	Computer Practice	N4	☺	CFS	N4	☺	
	Catering Theory & Pract	N4					Information Processing	N4		
	Financial Accounting	N4								
N5	CFS	N5	☺	Financial Accounting	N5	☺	Computer Practice	N5	☺	
	Information Processing	N5		Catering Theory & Pract	N5					
				Introductory Computer P	N4		Cost & Management Accounting	N5		
N6	Computer Practice	N6	☺	CFS	N6	☺	Financial Accounting	N6	☺	
	Cost & Management Accounting	N6	☺	Information Processing	N6		Catering Theory & Practical	N6	☺	

**Contact Details:**

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**Assessment due dates:**

Assignment 1: 19 February 2024  
 Assignment 2: 13 March 2024

- Catering Theory Practical N4 – N6 have **two virtual sessions(Theory Section) on 3 February & 24 February 2024** and **two practical sessions(Practical) 09 March & 18 May 2024.**
- The final Exam starts on 14 May 2024 make sure **all assessments are completed and submitted via Portal** on or before the due dates!
- No refunds after the enrolment closes and No cancellations after the first contact session.
- Contact sessions for theory subjects will take place **Virtually on MS Teams.**
- The Internal Examination will be conducted at the Ladysmith Campus.
- National Exam will be conducted on the campus where your examination is registered on **(Preferred Examination Centre).**