

DATES: 15 February 01 March 05 April 17 May		08:00 - 09:00 Session 1 Virtual Session				09:00-10:00 Session 2 Virtual Session				10:00-11:00 Session 3 Virtual Session				11:00-12:00 Session 4 Virtual Session			
N4	BM	EBM	N4	☐	Man Comm	N4	☐										
	FM	EBM	N4	☐	Man Comm	N4	☐										
	HRM	EBM	N4	☐	Man Comm	N4	☐	Personnel Man	N4	☐							
	PM				Man Comm	N4	☐					Public Admin	N4	☐			
	MA	Office Practice	N4	☐	Communication	N4	☐										
	HOSP	Nutrition & Menu Planning	N4		Applied Management	N4		Sanitation & Housekeeping	N4								
	TOU	Travel Services	N4		Tourism Communication	N4		Travel Office Procedures	N4			Tourist Destination	N4				
N5	BM	Economics	N4	☐	EBM	N5	☐	Sales Management	N5	☐							
	FM	Economics	N4	☐													
	HRM	Labour Relations	N5	☐	Personnel Train	N5	☐	Personnel Man	N5	☐							
	PM	Municipal Admin	N5	☐	Public Finance	N5	☐	Public Admin	N5	☐							
	MA	Communication	N5	☐	Office Practice	N5	☐										
	HOSP	EBM	N4					Food & Beverag Service	N5			Applied Management	N5				
	TOU	Tourism Communication	N5		Travel Office Procedure	N5		Tourist Destination	N5			Travel Services	N5				
N6	BM	Sales Management	N6		Economics	N5	☐	EBM	N6	☐							
	FM				Economics	N5	☐										
	HRM	Personnel Train	N6	☐	EBM	N5	☐	Personnel Man	N6	☐	Labour Relation	N6	☐				
	PM	Public Admin	N6	☐	Public Law	N6	☐	Municipal Admin	N6	☐	Public Finance	N6	☐				
	MA							Office Practice	N6	☐	Communication	N6	☐				
	HOSP	Applied Management	N6		Commun. & Human Relat.	N6											
	TOU	Tourist Destination	N6		Travel Services	N6		Hotel Reception	N6			Travel Office Procedure	N6				

OPEN LEARNING CONTACT SESSION PRACTICAL SUBJECT DATES: SEMESTER 1 2025

DATES: 22 February 08 March 12 April 24 May		08:00-10:00 Session 1 (On Campus)			10:00 -12:00 Session 2 (On Campus)			12:00-14:00 Session 3 (On Campus)			14:00-16:00 Session 4 (On Campus)		
N4	Intro Accounting	N4	☐	Computer Practice	N4	☐	CFS	N4	☐	Introductory Computer	N4	☐	
	Catering Theory & Prac	N4					Information Processing	N4					
N5				Financial Accounting	N4								
	CFS	N5	☐	Financial Accounting	N5	☐	Computer Practice	N5	☐	Travel Office Procedure	N5	☐	
	Information Processing	N5		Catering Theory & Pract	N5								
N6				Introductory Computer P	N4		Cost & Manag Account	N5					
	Computer Practice	N6	☐	CFS	N6	☐	Financial Accounting	N6	☐				
	Cost & Manag Account	N6	☐	Information Processing	N6	☐	Catering Theory & Prac	N6	☐				

Contact Details:

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 LADYSMITH

Assessment due dates:

Task 1: 25 February 2025
 Task 2:: 20 March 2025

- All assessments are completed and submitted via Portal on or before the due dates!
- No refunds after the enrolment closes and No cancellations after the first contact session.
- Contact sessions for theory subjects will take place in Moodle
- The Internal Examination will be conducted at the Ladysmith Campus.
- National Exam starts on 10 November and will be conducted on the campus where your examination is registered on (Preferred Examination Centre).